

New Zealand Institute of Economic Research

Privacy policy

Effective from 17 August 2023

Introduction

Your privacy is important to the New Zealand Institute of Economic Research (referred to in this Privacy Policy as NZIER, we, our or us). This Privacy Policy explains how we collect, use and disclose the personal information that we collect from you or which we have obtained about you from a third party. It sets out various rights that you have in relation to that personal information. Please take a moment to read and understand it.

By providing your personal information or using our services, you agree to this Privacy Policy. If you are providing information about any other person, then you confirm that in providing such information, you are authorised by that person to do so.

If you do not provide us with any or all of the personal information we may request from you from time to time, you may be unable to use our services and/or our website and/or we may be unable to provide you with the information and/or services that you require from us.

This Privacy Policy may change from time to time, however, we will tell you about any changes, including by posting an updated statement on our website. This Privacy Policy was last updated on 17 August 2023.

We welcome any questions or comments you may have. Please feel free to email us at econ@nzier.org.nz

This Privacy Policy explains:

- how we collect personal information
- the kind of personal information we collect
- how we use your personal information
- how we may share your personal information
- how we use cookies and log files
- how you can access/correct your personal information; and
- who you can contact for further information.

How we collect personal information

We collect personal information in the following ways:

- directly from you when you interact with us, including:
 - when you contact us seeking information about us, our products or services
 - when you contact us or apply for any form of membership, products or services



- when you register for NZIER membership or sign up for our newsletters and alerts, conferences and events and/or participate in member posting areas (such as bulletin boards, discussion forums and surveys)
 - in the course of providing our products and services to you, including when you provide your personal information to any of our employees or other personnel that assist us with the delivery of our products or services, or any service providers we may engage to assist us with the provision of products and/or services to you or our operations generally; and
 - if you apply for a job with us, either as an employee, contractor or service provider.
- from third parties acting on your authority or who you authorise us to make contact with about you
 - through your use of our website and the services and functionality offered through it; and
 - publicly available sources.

The kind of personal information we collect

The personal information we may collect includes:

- the information you provide to us in your interactions and communications with us (or our service providers) or that third parties may provide to us (including, for example, your name, job title, employer, address (postal, physical and email addresses), and contact telephone numbers and other details provided in communications with us)
- credit information obtained when you purchase our services, such as membership, consulting services or other offerings such as conferences or events that require payment through our website; and
- when you apply for a job with us, we may collect your CV and other information concerning your employment history.

How we use your personal information

We use your personal information for the following purposes:

- to contact you to provide our products and services, and to deliver our products and services to you
- to fulfil any of your requests for information, process your requests to participate in conferences and events, distribute newsletters and alerts to you and for such other purposes as you may initiate or request
- to reply to your queries and to provide you with the information you may request from us
- to improve, develop, market and provide information about us and our products and services
- for recruitment purposes, including assessing a candidate's suitability for a position with us as an employee, contractor or service provider
- to perform and enforce our agreements with you (including to supply, and invoice for, products and services ordered by you, and to collect payment)



- for other internal administration purposes, including risk management and training
- to comply with any legal requirement, including any applicable law, court order, other judicial process, or the requirements of a regulator, and as otherwise required or permitted by law; and
- any specific purpose which we notify you of at the time personal information is collected or any other purpose which you may authorise from time to time.

How we may share your personal information

In providing our products and services to you, or for any of the other purposes mentioned above, we may share your personal information with:

- our suppliers and service providers
- our staff, advisors or contractors, where it is necessary for that staff member, advisor or consultant to carry out their duties
- any other relevant third parties to the extent necessary to carry out any of the purposes for which we may use your personal information (as outlined above), including our:
 - website, IT systems or services providers; and
 - data management, processing and storage service providers
- if we are requested to do so in the course of legal proceedings or other investigations; and
- government regulatory and enforcement agencies, where required by law.

How we use cookies and log files

We use cookies, log files and other technologies to collect personal information from the hardware and software you use to access our website or receive our news updates.

A cookie is a small data file that the website sends to your browser, which may then store it on your system for later retrieval by the website. Cookies track your movements through different websites; they do not record any other personal information about you. Cookies are widely used on websites to help with navigation and to help personalise your experience when you visit a website.

If you reject cookies, you may still use our website, but your experience may be affected, and your ability to use some areas of our website may be limited. To find out more about the way cookies work, how to see what cookies have been set and how to manage and delete them, visit <https://allaboutcookies.org>.

In addition to cookies, we may use analytics tools such as our client relationship management solution to help us understand and optimise user experience and to improve the way we promote and provide our services. We may also use Google Analytics to understand and optimise user experience and to improve our advertising. This tracking software collects and analyses certain types of information including cookies, IP addresses, device and software identifiers, referring and exit URLs, onsite behaviour and usage information, and other similar information. We and Google Analytics may also use cookies to anonymously track and target advertising based on your browsing behaviour. You can



see how Google collects and uses data when you access our website here:

<https://policies.google.com/privacy?hl=en-US>.

We may use non-personalised statistics about the use of our website to monitor website traffic, to analyse trends, to gather demographic information about our user base as a whole, to improve our website and to improve website user experience. These anonymised and/or amalgamated statistics do not comprise personal information.

How you can access/correct your personal information

If you wish to obtain confirmation that we hold personal information about you and to access that information, or you wish to request a correction to your personal information that we hold, please contact us at sarah.spring@nzier.org.nz

If you request access to, or a copy of, your personal information, we will provide you with a copy of the personal information we keep about you unless there is good reason (in accordance with the Privacy Act 2020) for not doing so. However, we reserve the right to charge you a reasonable amount for providing copies of any personal information you request, to take into account the time, cost and effort involved.

If you request a correction to your personal information, you may also provide us with a statement of the correction sought. If we do not agree to your request for correction of your personal information, you may request that we take reasonable steps to attach to the information the statement of correction sought but not made.

Who you can contact for further information

If you have any queries about this Privacy Policy or personal information we have collected about you, please contact:

Postal Address: PO Box 3479, Wellington 6140

Email Address: sarah.spring@nzier.org.nz

